

# MORRIS ESSEX INSURANCE GROUP

## RE-ORGANIZATION MINUTES

WEDNESDAY, JUNE 21, 2023

12:00 Noon

CAFFE NAVONA  
(973) 627-1606

# MORRIS ESSEX INSURANCE GROUP

Wednesday, June 21, 2023

## ATTENDANCE

The June 21, 2023 Board of Trustees meeting of the Morris Essex Insurance Group was called to order 12:00 Noon, by the Chair, Melissa Kida at Caffe Navona.

### ROLL CALL OF TRUSTEES:

#### CHAIRPERSON

Melissa Kida WEST ESSEX REG. PRESENT

#### VICE CHAIR

Carolina Rodriguez MINE HILL PRESENT

#### SECRETARY

Vacant

Doug Pechanec WEST MORRIS REG PRESENT  
Catarina Bilotta ED SERVICES OF MO CO PRESENT  
Liz George WASHINGTON TWP PRESENT  
Vanessa Wolsky HANOVER TWP ABSENT  
Michael Halik NORTH CALDWELL PRESENT

#### MEMBERS

DEBORAH MUSCARA ROSELAND BOARD PRESENT  
ALEX FERREIRA MT. LAKES BOARD PRESENT  
ROBBIN BOEHMER LONG HILL TWP BOARD PRESENT  
DANIEL MACCUSO MADISON BOARD ABSENT  
JORGE CRUZ VERONA BOARD PRESENT  
RAYMOND SLAMB DOVER BOARD PRESENT  
STEVE MCHUGH MT. ARLINGTON BOARD PRESENT

#### FUND PROFESSIONALS PRESENT

##### EXECUTIVE DIRECTOR

Debra Ginetto

##### TREASURER

Jon Rheinhardt

##### INSERVCO

Nancy Fowlkes

##### SAFETY

Michael Berta

##### FIRST MCO

Marie Lamb

##### WILLIS

John Redmond

##### AUDITOR

Bud Jons

##### ATTORNEY

John Tort

#### OTHERS PRESENT

None

**MORRIS ESSEX INSURANCE GROUP**  
**WEDNESDAY, JUNE 21, 2023**

**MINUTES**

I. Roll Call  
Attendance Attached

II. **MINUTES**

- **MOTION TO ACCEPT THE MINUTES OF MARCH 9, 2023 and APRIL 24, 2023 SPECIAL ZOOM MEETING**

MOVED: Liz George  
SECOND: Doug Pechanec  
VOTE: Unanimous

III. Treasurer's Report

- **MOTION TO ACCEPT THE TREASURER'S REPORT FOR MARCH THROUGH MAY 31, 2023 AND BILLS LIST**

MOVED: Liz George  
SECOND: Catarina Bilotta  
VOTE: Unanimous

- **MOTION TO ACCEPT THE DECEMBER 2022 INTERIM AUDIT PREPARED BY THE TREASURER**

MOVED: Catarina Bilotta  
SECOND: Liz George  
VOTE: Unanimous

IV. 2023 ReOrganization Meeting

A. Acceptance for renewal of (6) Incumbent Trustees, Nomination for New Trustee to fill vacancy for Liz George and Nomination of Alternate Trustee for 2023-2024:

Nominations: Steven McHugh for Trustee, Robbin Boehmer, Alternate

Candidates:

1. Douglas Pechanec
2. Steven McHugh
3. Catarina Bilotta
4. Vanessa Wolsky
5. Michael Halik
6. Melissa Kida
7. Carolina Rodriguez
8. Alternate: Robbin Boehmer

- **Motion to Accept (6) Incumbent Trustees, Steven McHugh, new Trustee and Robbin Boehmer as Alternate Trustee for July 1, 2023 through June 30, 2024**

MOVED: Liz George  
SECOND: Doug Pechanec  
VOTE: Unanimous

**B. Nominations for Officers for 2023 – 2024**

2<sup>nd</sup> Year of 2 Year Term:

Melissa Kida, Chairperson  
Carolina Rodriguez, Vice Chairperson  
Steven McHugh, Secretary

Other Nominations: None

- **Motion to approve Melissa Kida, Chairperson, Carolina Rodriguez, Vice Chairperson, Carolina Rodriguez, Vice Chair and Steven McHugh, Secretary from July 1, 2023 through June 30, 2024.**

MOVED: Catarina Bilotta  
SECOND: Doug Pechanec  
VOTE: Unanimous

**C. Appointment of Fund Professionals and Service Contracts for 2023-2024**

Executive Director – Burton Agency Inc.  
Treasurer – Jon Rheinhardt  
Actuary – O’Neil Consulting Services  
Auditor – Nisivoccia & Company  
Safety – Aero Environmental  
Claims Administrator – Inservco  
Defense Attorney – John Tort, Esq.  
First MCO (Network/Repricing & Case Management)  
Safe Schools Safety Program  
Chilton/JAG/ONE – Post Offer Medical Exams  
Fund Attorney – Fogerty & Hara  
Fund Broker – Conner Strong

- **Motion to Approve Renewal of Fund Professionals/Service Contracts 2023-2024 AS PER RESOLUTION IN AGENDA**

MOVED: Catarna Bilotta  
SECOND: Liz George  
VOTE: Unanimous

**D. 2023-2024 WC Assessments and Budget (to be separately emailed)**

**E. 2023-2024 Insured Assessment (as outlined in Conner Strong Report)**

- **Motion to Approve 2023 WC, Budget and Insured Program**

**MOVED:** Michael Halik  
**SECOND:** Catarina Bilotta  
**VOTE:** Unanimous

- F. Adoption of Meeting Dates 2023-2024
- G. Adoption of the 2023 Cash Management & Investment Policy
- H. Adoption of 2023 Fiscal Management Plan
- I. Adoption of 2023 Risk Management Plan
- J. Adoption of 2023 Worker's Compensation Coverage Policy

- **Motion to Move F through J**

**MOVED:** Michael Halik  
**SECOND:** Catarina Bilotta  
**VOTE:** Unanimous

V. **Executive Director's Report**

- A. Workers Compensation, Paid and Reserved – reviewed, potential Return of Surplus still holding at 60%
- B. Return of Surplus – Checks were distributed at the meeting
- C. Fund is renewing the Safe Schools Program and will integrate with J A Montgomery Safety Program

VI. **Conner Strong Report**

- A. Ed Cooney reviewed Insured Program – Full Report attached to minutes
- B. ID Cards WC Posting Notices were emailed out

VII. **Safety Committee**

- A. Committee Appointments (Safety and Claims) – Volunteers
  - Safety Committee looking for Volunteers, if you would like to be on either Committee, please contact Executive Director
- B. Michael Berta, Safety Consultant - No Report

VIII. **Old Business**

- Reminder on Cyber Grant \$2,500 – send request to Executive Director

IX. **New Business**

None

**X. Motion to Adjourn Meeting**  
**Moved: Liz George**  
**Second: Catarina Bilotta**  
**Vote: Unanimous**