

# **MORRIS ESSEX INSURANCE GROUP**

## **RE-ORGANIZATION**

### **MINUTES**

**THURSDAY, JUNE 20, 2024**

**12:00 Noon**

**CAFFE NAVONA**

**(973) 627-1606**

**The New Jersey Open Public Meetings Act was enacted to ensure the right of the public to have advance notice and to attend the meetings of public bodies at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of the act, the Morris Essex Insurance Group approved this meeting date at its organization meeting of June, 2023**

**MORRIS ESSEX INSURANCE GROUP**  
THURSDAY, JUNE 20, 2024

**MINUTES**

- I. Roll Call  
Attendance attached
- II. MINUTES
- **MOTION TO ACCEPT THE MINUTES OF MARCH 7, 2024**  
MOVED: Michael Halik  
SECOND: Doug Pechanec  
VOTE: Unanimous
- III. Treasurer's Report
- **MOTION TO ACCEPT THE TREASURER'S REPORT FOR MARCH THROUGH MAY 31, 2024 AND BILLS LIST**  
MOVED: Doug Pechanec  
SECOND: Catarina Bilotta  
VOTE: Unanimous
  
  - **MOTION TO ACCEPT THE DECEMBER 2023 INTERIM AUDIT PREPARED BY THE TREASURER**  
MOVED: Doug Pechanec  
SECOND: Catarina Bilotta  
VOTE: Unanimous
- IV. ACTUARY
- A. MaryLou O'Neil, current Actuary, is retiring
- **Motion to Appoint new Actuary, TAA, July 1, 2024, as outlined in the proposal attached**
  - Moved: Doug Pechanec
  - Second: Catarina Bilotta
  - Vote: Unanimous
- V. 2024 ReOrganization Meeting
- A. Acceptance for renewal of (7) Incumbent Trustees:
1. Douglas Pechanec
  2. Steven McHugh
  3. Catarina Bilotta
  4. Vanessa Wolsky - Vacant
  5. Michael Halik
  6. *Melissa Kida*

- 7. *Carolina Rodriguez*
- 8. *Robbin Boehmer*

- **Motion to Accept (7 ) Incumbent Trustees, for July 1, 2024 through June 30, 2025**

MOVED:           Catarina Bilotta

SECOND:          Michael Halik

Doug Pechanec will be retiring October 1, 2024 and Vanessa Wolsky Has left Hanover Twp. At the October meeting we need to appoint (2 ) Trustees

VOTE:             Unanimous

**B. Nominations for Officers for 2024 – 2026**

**2 Year Term:**

**Nominations:**

**Carolina Rodriguez, Chairperson**

**Steven McHugh, Vice Chairperson**

**Robbin Boehmer, Secretary**

**Motion to appoint, Carolina Rodriguez, Chairperson, Steven McHugh, Vice Chairperson and Robbin Boehmer, Secretary, from July 1, 2024 through June 30, 2026.**

MOVED:           Catarina Bilotta

SECOND:          Michael Halik

VOTE:             Unanimous

**C. Appointment of Fund Professionals and Service Contracts for 2024-2025**

**Executive Director – Burton Agency Inc.**

**Treasurer – Jon Rheinhardt**

**Actuary – TAA**

**Auditor – Nisivoccia & Company**

**Safety – Aero Environmental**

**Claims Administrator – Inservco**

**First MCO (Network/Repricing & Case Management)**

**Safe Schools Safety Program**

**Chilton/JAG/ONE – Post Offer Medical Exams**

**Fund Attorney – Fogerty & Hara**

**Fund Broker – Conner Strong**

- **Motion to Approve Renewal of Fund Professionals/Service Contracts 2024-2025 AS PER RESOLUTION IN AGENDA**

MOVED:           Catarina Bilotta

SECOND:          Deborah Muscara

VOTE:             Unanimous

**D. 2024-2025 WC Assessments and Budget**

E. 2024-2025 Insured Assessment (as outlined in Conner Strong Report)

- **Motion to Approve 2024 WC, Budget and Insured Program as outlined in Conner Strong Report**

MOVED: Michael Halik  
SECOND: Catarina Bilotta  
VOTE: Unanimous

F. Adoption of Meeting Dates 2024-2025

G. Adoption of the 2024 Cash Management & Investment Policy

H. Adoption of 2024 Fiscal Management Plan

I. Adoption of 2024 Risk Management Plan - Tabled

J. Adoption of 2024 Worker's Compensation Coverage Policy

- **Motion to Move F through H and J**

MOVED: Catarina Bilotta  
SECOND: Doug Pechanec  
VOTE: Unanimous

VI. Executive Director's Report

A. Workers Compensation, Paid and Reserved Reviewed

B. Return of Surplus – Checks were distributed

VII. Conner Strong Report

A. Review of Insured Program

- Cyber Program
- Excess Liability

B. ID Cards WC Posting Notices will be sent out

VIII. Safety Committee

A. Michael Berta, Safety Consultant

IX. Old Business

None

X. New Business

None

XI. Meeting Adjourned

Motion to Adjourn 1:30 PM

MOVED: Catarina Bilotta  
SECOND: Doug Pechanec  
VOTE: Unanimous

